

## Q&A - 2021 Annual Steward Meeting - October 27, 2021



General	
1. I heard this session will be recorded. Will it be sent out to all participants?	The presentation and the recording of the session can be found <a href="#">here</a> .
2. If we did not receive the Report to Stewards you mentioned, who should we reach out to?	The Report to Stewards can be found <a href="#">here</a> .
3. What do you mean by commodity prices?	Commodity prices refer to the price attributed to each material category that was sold to recycling end markets. Prices change frequently for different materials and different regions. The total amount of commodity revenue generated through the sale of recyclables is used by the program to offset the gross costs (collection and post-collection activities) of the program.
4. Same question as previous years: when will CSSA provide numbers for each producer available on the steward list to facilitate the tedious work of identifying volunteer or resident producers.	We have looked at the possibility of providing numbers on steward lists. Steward numbers are confidential information, so we have researched other options, including the CRA Business Number that most organizations share on their invoices and billing documents. In consulting with a number of stewards and the Privacy Commissioner we discovered that the privacy issues surrounding the Business Number outweigh the potential benefits. CSSA is open to any input from stewards about any other type of existing unique identifier that could be easily adopted and helpful to stewards in preparing their reports.
Material Reporting Categories	
5. We are expected to report with new categories in May 2023. What if we are not able to get an entirely new data set by then, replacing the data we already have? Do I have to store two material data sets for each item if I am not able to get updated material types/weights in the meantime?	As outlined during the steward meeting, a consultation process has been initiated to hear from stewards about the proposed reporting category changes. The survey was emailed in early November to Recycle BC, MMSW and MMSM contacts.  We would like to know if stewards support this proposal and the proposed timeframe so that programs can make the appropriate recommendations to their boards. One survey question being asked as part of the consultation is if stewards will be able to make these changes and gather the relevant data in 2022 in preparation to report the new material categories by May 2023. Your input will help inform the Boards'

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		decision about the scope and timing of the implementation of new categories so please do identify any particular challenges you see with the proposed changes.
6.	How will the new material categories impact the reporting tools such as tip sheets, guidebook etc.?	After consulting with stewards, if the decision is made to refine the material reporting categories, updates will be made to the reporting resources provided to stewards to assist in preparing their reports. This work will only be done if the proposal for changes to the material reporting categories is supported by stewards and approved by the program boards of directors.
7.	With respect to comments about updating the reporting resources etc., would those updated resources be used for May 2022 reporting?	The current reporting resources will be updated for 2022 as part of the normal updating process but this will <u>not</u> impact the material reporting categories for 2022 reports. If there is agreement to update the material reporting categories, the reporting resources will be updated for the 2023 reporting period. Stewards can be assured that support required to prepare their reports will be provided.
8.	We are using a calculator applicable for all programs; when will they be updated with the new announced categories?	At this time, a proposal to change the material reporting categories is seeking feedback from stewards. Your input and questions around calculators and other reporting tools are welcomed as part of a full discussion on these topics during the consultation period.
9.	For businesses that use sector calculators, significant effort may be required to update once the final categories are confirmed. Perhaps an additional year of transition may be required.	Thank you for your input. Please see answer above.
<b>Invoicing/Reporting</b>		
10	We are a franchisee and have locations in all four provinces. Can we still use the WeRecycle list to report in all four provinces? This makes life simpler for reporting.	Yes. Stewards can use the WeRecycle material list for reporting for all four programs.
11	Can you please confirm the prices we see today are the prices we will see on our invoices that we will receive in Jan 2022?	Subject to program board approvals, fee rates presented for each program are the fee rates that will be applied to the supply data reported by stewards in May 2021 (based on 2020 data). The 2022 fee rates presented will be used to calculate the invoices stewards will receive in early January 2022.

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12	Just to confirm, the fees for 2022 will be: our 2020 category data x the 2022 fees shown per category	Yes. The fee rates presented at the Annual Steward Meeting will be applied against the supply data reported by stewards in 2021 based on their 2020 sales.
<b>Stewardship Ontario</b>		
13	What is the role of Administrator in the governance framework for Stewardship Ontario right now?	The Administrator fulfils the role of the former board of directors. The duties and responsibilities are defined by RPRA and include oversight for finances and the meeting of Stewardship Ontario's obligations under the transition plan and its obligations to RPRA.
14	How much is left in Stewardship Ontario's provisions once the current \$10M is used?	The Administrator and the Steward Advisory Group, believe it is prudent to make use of the surplus reserves to address the planned deficit of \$10 million for 2022. They have confidence there will be sufficient resources to fulfil all of Stewardship Ontario's obligations through the wind up of the organization. Financial details are presented in recent annual report.
15	Are we still reporting to Stewardship Ontario or to RPRA for our 2022 reporting? Who would our invoice come from?	<p>Stewards reported to Stewardship Ontario in 2021 and will receive invoices based on those reports in January 2022. The final Blue Box Regulation also requires Ontario stewards to report to RPRA. Please see <a href="#">RPRA's website</a> for more information about RPRA reporting obligations and registration fees.</p> <p>With respect to ongoing reporting requirements, Stewardship Ontario will be initiating a consultation with stewards to discuss the possibility of setting fees without supply to market data. This would alleviate the burden of stewards having to report to both Stewardship Ontario and RPRA in 2022. This is a proposal only. A discussion paper will be issued in November to gather feedback from stewards. If stewards are supportive, this will be presented to RPRA and if approved, stewards would no longer be required to report to Stewardship Ontario. The reports filed in 2021 would be the last report required for Stewardship Ontario.</p>
16	What is happening to Stewardship Ontario with all the changes to shift responsibility to the producers? There is a bit of confusion as to where information needs to be	The release of the final Ontario Blue Box Regulation in June initiated the transition of Ontario's Blue Box program to a full producer responsibility model. Between 2023 and 2025 industry will assume full financial and

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	reported and remitted to. There seems to be overlap as well. Could someone give a brief overview of what is expected of the stewards who will now be considered producers?	operational responsibility for the delivery of a province-wide recycling program for packaging and paper products. In 2021, stewards were required to report to Stewardship Ontario for the materials supplied in 2020. The deadline for that report was May 31, 2021. Stewards are also required to register with RPRA and you can find more about the reporting and registration requirements with RPRA on their website <a href="#">here</a> .
17	In the Report to Stewards, SO is proposing to "eliminate the need for stewards to report supply-to-market data". How do you intend to calculate fees "based on each stewards' recent share of total costs" when producers are entering or leaving the market? Also, do you think using 2021 data will provide a fair a representative share of the supply amongst producers since it was a very unusual year due to Covid restrictions and its impacts on consumer behavior?	Stewardship Ontario will issue a discussion paper in November on the proposal to eliminate the need for stewards to report supply-to-market data in 2022-24 and instead set fees based on each steward's recent share of total costs. We look forward to a full discussion on this proposal where this and other questions can be fully addressed. Please watch for the discussion paper which will fully explain this proposal and provide instructions on how to participate in the consultation.
18	Considering the significant consumer behavior changes that occurred through the Covid pandemic, we could expect significant changes as we exit the pandemic. Therefore, does it make sense to eliminate reporting supplied data for SO in the future? What would be the reference year?	Please see answer above.
19	Comment for Stewardship Ontario regarding proposal to eliminate reporting in the coming years: reporting tonnage is the easy part, calculating is where the burden lies. Since stewards will have to calculate tonnage anyway with the new program, not much is saved. But glad to hear consultation will take place.	Thank you for this feedback. We look forward to having a full discussion on this proposal.
20	I thought I heard that the 2022 fees for Ontario could slightly change, and we might know if they would change by the end of the week?	RPRA has not yet determined the final municipal obligation. Provided the final amount is not materially different than the forecasted amount, and the RPRA Board approves the budget and fees as presented, we do not expect the final fee rates to change from what was presented.
MMSM		

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<p><b>21</b> With the changes in Manitoba, does this mean we will need to register with a PRO like we are now required to do in Ontario?</p>	<p>To date, MMSM's discussions with the Ministry of Conservation and Climate on the development of the draft Transition Plan have been based on the understanding that MMSM will act as the single PRO for residential packaging and paper stewards in Manitoba. If the draft Transition Plan is approved, which is dependent upon further consultations by the Ministry and amendments to the Packaging and Printed Paper Stewardship Regulation, MMSM will be the only PRO for MMSM stewards of packaging and printed paper and there will be no new registration requirements for current stewards.</p>
<p><b>22</b> Why would fees for rigid, non-expanded Polystyrene be set at such a higher rate compared to Other Rigid Plastic which can be mixed plastic materials, including Plastic Resin Code #7? What is your justification for doing this for MMSM, Recycle BC and MMSW?</p>	<p>A detailed response to this question is <a href="#">available here</a></p>
<p><b>23</b> For SO and MMSM: when do you expect to make available the pay-in-model (PIM) with the recovery rates?</p>	<p>The Stewardship Ontario PIM and MMSM Four-Step Fee Model tables will be posted on their respective websites after review by their boards in November.</p>
<p><b>24</b> I'm aware that Ontario's new Blue Box Regulation expands obligations to Canadian companies that are not resident in Ontario and meet thresholds for providing designated material in the province. Are you aware of any other provinces that have indicated they are expanding their regulations to include non-resident companies?</p>	<p>MMSM is preparing to submit a draft Transition Plan to the Minister in mid-November. The draft Transition Plan proposes a definition of the obligated Steward to include: the brand holder of the product if the brand holder is resident in Canada. This would be a change from the current definition that requires the brand holder to have residency in Manitoba. Once submitted to the Minister, the draft Transition Plan would require further consultations hosted by the Ministry and then, if approved, would require amendments to the Packaging and Printed Paper Stewardship Regulation.</p>
<p><b>MMSW</b></p>	
<p><b>25</b> We don't see the manufacturing sector on board of directors</p>	<p>MMSW welcomed three new directors to the board this year. With the expansion of the board, a governance committee has now been created that will review the organization's by-laws and composition of the board of directors to ensure it properly reflects the business sectors represented by our stewards.</p>

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26	For MMSW and Recycle BC, is there any chance that you will begin to make public the material-specific recovery rates at the fee category level - not based on the broad five categories as you currently do?	For MMSW, we now report diversion rates for the following material categories: printed paper, paper packaging, plastic packaging, glass packaging and steel, metal and aluminum. RecycleBC will continue to report recovery rates for the material categories for which it is obligated including paper, plastic, rigid and flexible plastics, metal and glass.
<b>Recycle BC</b>		
27	Can you please explain the use of \$15 M of reserve funds when costs were not going up above what would be reasonably expected? Why were those reserve funds used and what is left in the provision for the future?	Recycle BC experienced a significant increase in commodity revenue which allowed it to maintain its operating reserve at a level appropriate for the large number of contracts and obligations in place. Recycle BC is confident about where we will end 2021 with commodity revenue. As the first packaging and paper stewardship program operating in real time, we have direct insight to the market turnaround and how the quality of material we are supplying to the market contributes to our commodity revenue.
28	We don't see the manufacturing sector represented on the Board of Directors for Recycle BC - can you comment?	Recycle BC welcomed four new directors to the board this year. With the expansion of the board, a governance committee has now been created that will review the organization's by-laws and composition of the board of directors to ensure it properly reflects the business sectors represented by our stewards.